

BioTA 8.0

- Веб-платформенное ПО
для Учета Рабочего Времени•

Актуальная версия: 8.0.5

Дата обновления: 2022.02.24

BioTA 8.0

1

BioTA 8.0 это мощное веб-платформенное ПО для учета рабочего времени и посещаемости, оно способно работать с сотнями устройств и тысячами сотрудников.

ПО работает по принципу «частного облака», обеспечивая сотрудникам доступ из любого места через веб-браузеры и мобильное приложение.

Новая версия BioTA 8.0 предлагает: удобный пользовательский интерфейс, оптимизированные правила расчета УРВ, интеграция с LDAP, возможность настройки шаблонов уведомлений по email.

ОСОБЕННОСТИ ПО

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Веб-платформенное ПО для УРВ



Мониторинг в реальном времени



MTD модуль (обнаружение маски и измерение температуры тела)



Учет рабочего времени и различные типы отчетов



Режим самообслуживания для сотрудников



Многоуровневая система утверждений



Управление посетителями (Опция)



Управление оплатой труда



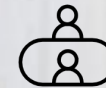
Автоматический экспорт журналов и отчетов



Мобильное приложение



Автоматическая синхронизация по зонам



Управление встречами



Упрощенный контроль доступа



Многоязычный интерфейс



Резервирование БД



Автоматическая отправка событий на сервер



Простое управление сотнями устройств в распределенной сети (LAN/WAN/GPRS/3G/VPN)



Множество администраторов может управлять системой из любой точки мира



Простая настройка
Простое планирование
Простота отчетов



НОВИНКИ



Настройка индивидуальных атрибутов сотрудников



Улучшение интерфейса гео-зон



Настройки цветовой гаммы интерфейса



Тревоги по отделам и группам



Настройки праздников для групп



Изменение шаблонов email уведомлений



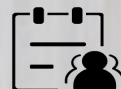
Регистрация шаблонов ладоней и лиц



Управление режимом синхронизации



Управление СУ работой



Просмотр графика по сотруднику



Уведомления пользователям системы



Интеграция с LDAP

ПЕРСОНАЛ – Настройка индивидуальных атрибутов сотрудников

4

Создание персональных атрибутов

Редактирование

Экспорт

Импорт

The screenshot displays the ZKTeco Personnel management software interface. The main menu at the top includes options like Personnel, Device, Attendance, Access Control, Payroll, Visitor, Meeting, MTD, and System. The left sidebar shows a navigation menu with Organization, Employee, Workflow, Configurations, Document, and Custom Attribute. The 'Import Employee' dialog box is open, showing a table with columns A through I. The table contains data for four employees: 10001 (Koi), 10002 (Koe), and 10003 (Kosan). A dropdown menu is open, showing a list of attributes to be imported, including Last Name, Department Name, Position Code, Position Name, Hired Date, Card NO., Area Code, Gender, Mobile, Birthday, Email, Weight, and Office Location. The 'Confirm' button is visible at the bottom right of the dialog box.

Import Employee

Import File* [Choose File](#) No file chosen

Language* English Existing Data* Ignore

Template Demo: Custom import fields

	A	B		E	F	G	H	I
1	Employee ID	First Name	code	Department Name	Position Code	Position Name	Gender	Hired Date
2	10001	Koi		HR	1	Director	Male / Female	2016-10-14
3	10002	Koe		HR	1	Director	Male / Female	2016-10-14
4	10003	Kosan		HR	2	Manager Assistant	Male / Female	2016-10-14

Description

- 1.The heads in file template are required
- 2.The Employee ID,First Name,Department
3. All column values should be text format
- 4.The Card Number must be unique

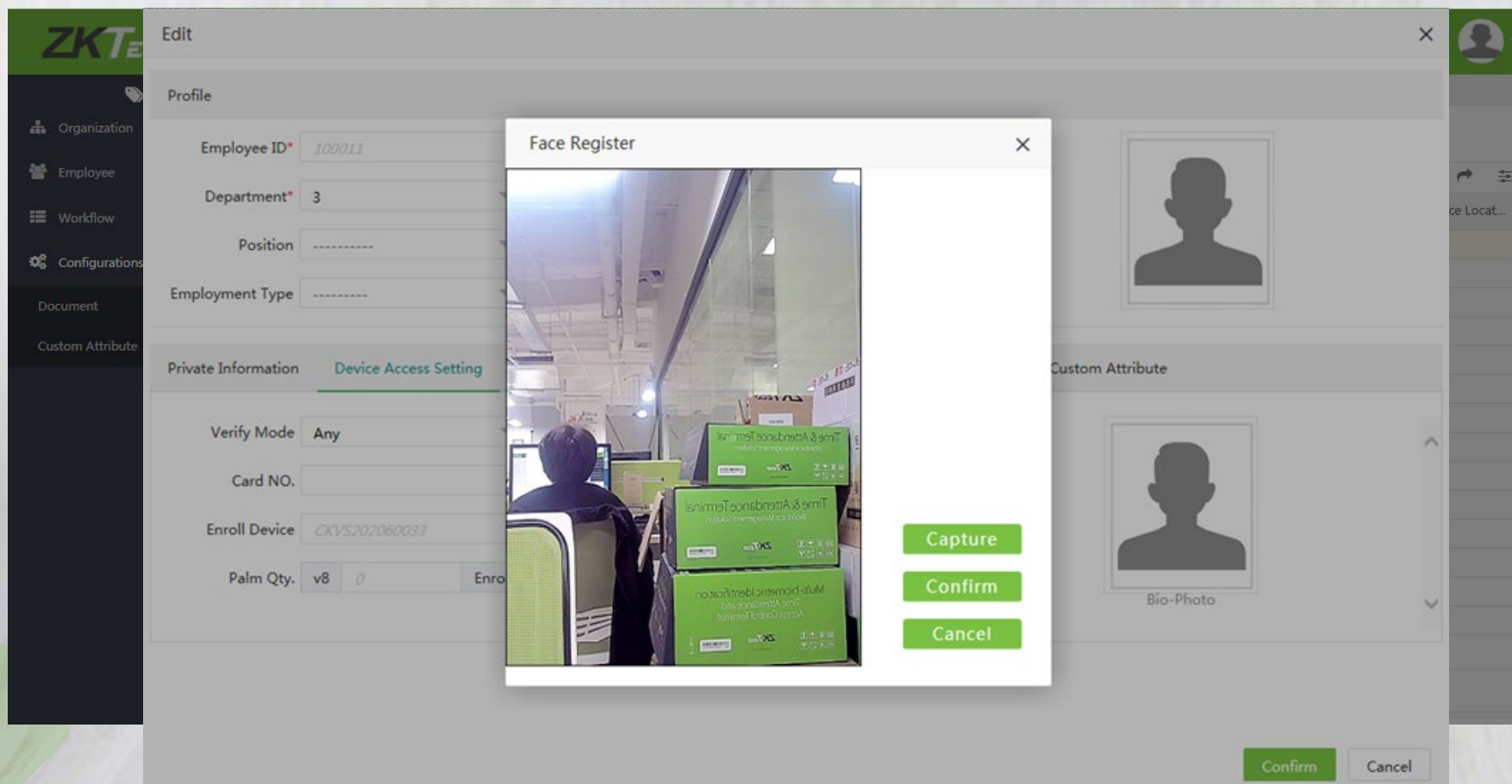
[Download Template](#)

[Confirm](#) [Cancel](#)

14 < 1 ... 9 10 11 ... 13 > Total 173 Records 10 Page [Confirm](#)

ПЕРСОНАЛ – Регистрация шаблонов лиц и ладоней

5



Интеграция со
считывателем ладоней
PV10R

Интеграция со сканером лица
FA10R (только через IE)

УСТРОЙСТВО – Журнал команд устройств

6

ZKTeco

Personnel

Device

Attendance

Access Control

Payroll

Meeting

MTD

System

38

Device

Message

Data

Log

Operation Log

Error Log

Upload Log

Command Log

Mobile App

Geo-fence

Configurations

Device

Command Log

Bookmarks

Filters

Delete

Bulk Delete

	Serial Number	Device Na...	Content	Commit Time	Transfer Time	Return Time	Return Va...	
☐	6076201200...	Auto add	DATA UPDATE USERPIC ZK_PERSONNEL_PHOTO_PIN=9	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE BIOPHOTO PIN=9 Type=9 Format=1 Url=iclock/doc/biophoto/9.jpg	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE USERINFO PIN=9 Pri=0 Passwd= Card= Grp=1 Verify=0	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE BIODATA Pin=666 No=0 Index=4 Valid=1 Duress=0 Type=8 MajorVer=12 MinorVer=...	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE BIODATA Pin=666 No=0 Index=3 Valid=1 Duress=0 Type=8 MajorVer=12 MinorVer=...	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE BIODATA Pin=666 No=0 Index=2 Valid=1 Duress=0 Type=8 MajorVer=12 MinorVer=...	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE BIODATA Pin=666 No=0 Index=1 Valid=1 Duress=0 Type=8 MajorVer=12 MinorVer=...	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE BIODATA Pin=666 No=0 Index=0 Valid=1 Duress=0 Type=8 MajorVer=12 MinorVer=...	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE BIODATA Pin=666 No=0 Index=0 Valid=1 Duress=0 Type=9 MajorVer=58 MinorVer=...	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE USERINFO PIN=666 Pri=0 Passwd= Card= Grp=1 Verify=0	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE BIOPHOTO PIN=5 Type=9 Format=1 Url=iclock/doc/biophoto/5.jpg	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE USERINFO PIN=5 Name=lala&wei Pri=0 Passwd= Card= Grp=1 Verify=0	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE USERPIC ZK_PERSONNEL_PHOTO_PIN=4	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	
☐	6076201200...	Auto add	DATA UPDATE BIOPHOTO PIN=4 Type=9 Format=1 Url=iclock/doc/biophoto/4.jpg	2020-12-17 16:4...	2020-12-17 16:4...	2020-12-17 16:4...	Successful	

14

<

1

2

3

...

9

>

Total 123 Records

1

Page

Confirm

УСТРОЙСТВО – Улучшение интерфейса гео-зон

7

The screenshot displays the ZKTeco software interface with the 'Device' tab selected. A modal window titled 'Add' is open, showing a list of employees and a 'Selected 1' list. The 'Location' dropdown menu is highlighted with a red box, showing 'Location A, Location B' and 'Location C'.

Employee ID	First Name	Last Name	Department
01	huahua		lala
1	Abdelhamid		Department
10	10		别动这个部门
100003			xxx
1001			lala
10086	kk		lala
10087			Department
103	103		2
10552			2

Selected 1

Employee ID...	First Name...	Last Name...	Department
1	Abdelhamid		Department

Location* Location A, Location B
Start Date* Location A, Location B, Location C
Distance(Meters)* 50
End Date*

Интеграция с Google Maps при создании гео-зоны.

Возможность привязать несколько гео-зон для сотрудника.

УСТРОЙСТВО – Режим синхронизации

8

ZKTeco Personnel **Device** Attendance Access Control Payroll Visitor Meeting MTD System 1867

Device × History Command × Configuration ×

Device Communication Setting Bio-Photo Approval Policy Data Retention Setting

Registration Device ☐ No

Resigned Filter ☒ Yes

Allow Auto Add ☒ Yes

Allow Upload Card ☐ No

Allow Upload Name ☒ Yes

Allow Download Name ☒ Yes

Data Sync Mode* Real-Time

Data Sync Time* 00:00;12:00

Data Transfer Setup Real-Time

Timing

Manual

Default Timezone* Etc/GMT+8

Submit

Позволяет настроить тип синхронизации с устройствами:
автоматически, по расписанию или вручную.

ПОСЕЩЕНИЕ – Цветные отчеты

9

Цветовая
кастомизация
отчетов

Удобная подача
информации

ZKTeco

Personnel

Device

Attendance

Access Control

Payroll

Meeting

MTD

System

38

Setup

Rule

Shift

Break Time

Timetable

Shift

Schedule Assignment

Schedule Preview

Approvals

Holiday

Transaction Report

Daily Report

Weekly Report

Pay Code

Total Time Card

Timetable

Department

Department

nicole test

Nancy Test

Yuri test

Test

7

Employee

Date Period

User Defined

2020-12-01

2020-12-18

Save Layout

Load Layout

Weekday	Timetable	Check In	Check Out	Duty Duration	Clock In	Clock Out	Worked Hrs	Total OT	Absence	Early Out	Late In	Normal OT	Week
Sunday	1	00:00	00:00		08:00	23:00							
Monday	1	00:00	00:00	08:00					8.0				
Tuesday	1	00:00	00:00	08:00					8.0				
Wednesday	Mice Test	09:00	18:00	09:00					9.0				
Thursday	Mice Test	09:00	18:00	09:00					9.0				
Friday	Mice Test	09:00	18:00	09:00					9.0				
Saturday		00:00	00:00										
Sunday		00:00	00:00										
Monday	Mice Test	09:00	18:00	09:00					9.0				
Tuesday	Mice Test	09:00	18:00	09:00					9.0				
Wednesday	Mice Test	09:00	18:00	09:00					9.0				
Thursday	Mice Test	09:00	18:00	09:00			05:00			60			
Friday	Mice Test	09:00	18:00	09:00					9.0				

20

<

1

2

3

...

10

>

Total 184 Records

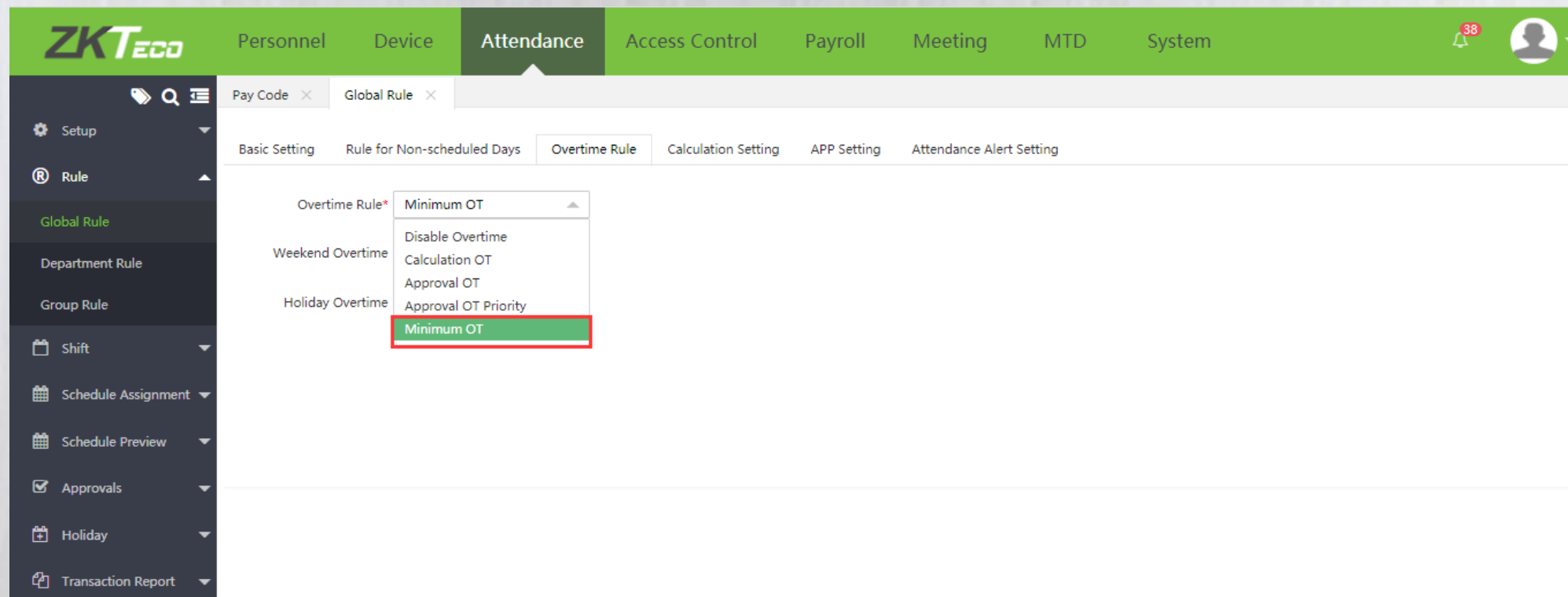
1

Page

Confirm

ПОСЕЩЕНИЕ – Минимальный период СУ

10



Минимальный период СУ настраивает минимальное время СУ работы, после которого начинается учет СУ.

ПОСЕЩЕНИЕ - Предупреждения

11

The screenshot displays the ZKTeco software interface, specifically the 'Attendance' section. A modal window titled 'Add' is open, showing the 'Basic Setting' tab. The settings include:

- When number of late exceeds*: 0 times
- When number of early-leave exceeds*: 0 times
- When number of absent exceeds*: 0 times
- Sending Frequency*: No
- Day*: 0
- Time*: 00:00:00
- Sending Day*: Current Day

The interface also shows a sidebar with navigation options like Setup, Rule, Global Rule, Department Rule, Group Rule, Shift, Schedule Assignment, Schedule Preview, Approvals, Holiday, Transaction Report, Daily Report, Weekly Report, and Monthly Report. The bottom of the screen shows a status bar with 'Total 2 Records' and a 'Confirm' button.

Возможность настроить различные предупреждения для отделов и групп сотрудников (превышение числа отсутствующих, опоздавших, ушедших раньше)

ПОСЕЩЕНИЕ- Максимальные СУ

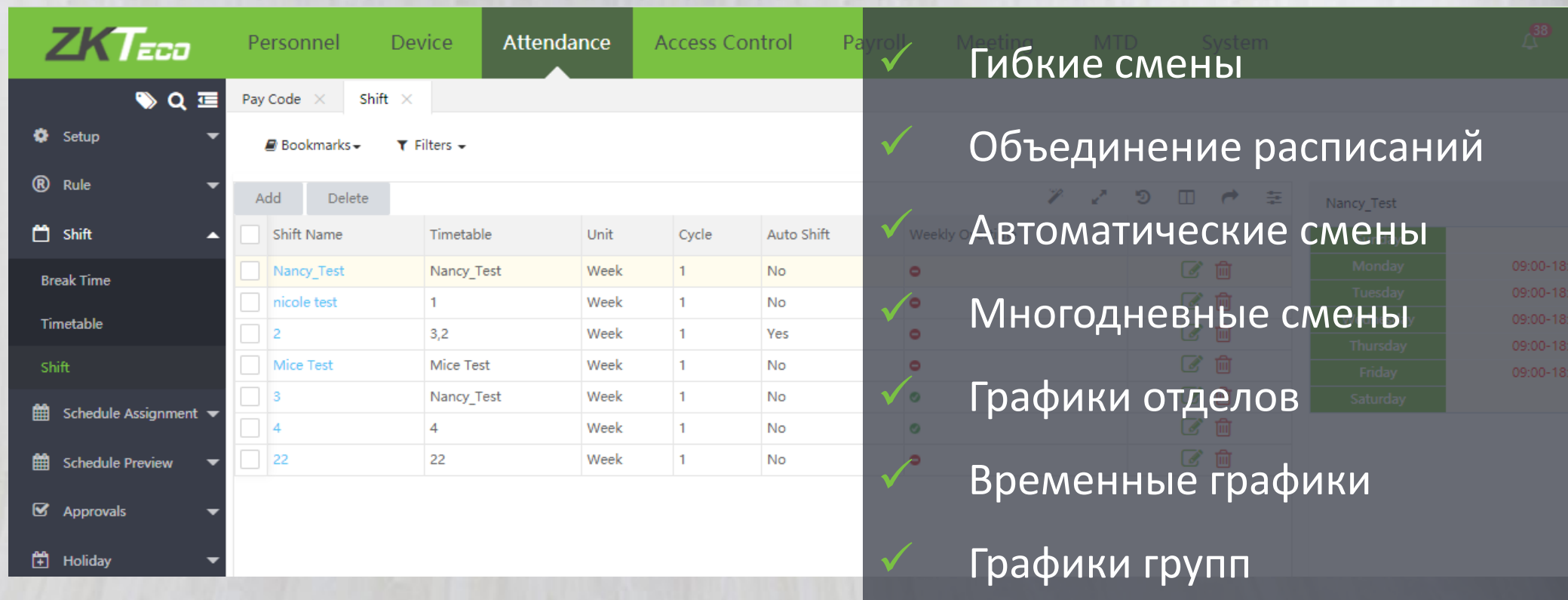
12

The screenshot displays the ZKTeco software interface. The top navigation bar includes tabs for Personnel, Device, Attendance, Access Control, Payroll, Meeting, MTD, and System. The left sidebar contains a menu with options: Setup, Rule, Shift, Break Time, Timetable, and various reports. The main window shows the 'Add Normal Timetable' dialog box. The dialog has tabs for Basic Setting, BreakTime Setting, Unscheduled Time Setting, Overtime Rule, and Rule Setting. The 'Overtime Rule' tab is active, showing 'Max OT' set to 'Enable' and 'Max OT Duration' set to '240 Minute(s)'. A red box highlights the 'Max OT' and 'Max OT Duration' fields. The background shows the main menu with options like Setup, Rule, Shift, Break Time, Timetable, and various reports.

Возможность установки максимальной продолжительности СУ. При превышении максимального значения, будет рассчитан только указанный.

ПОСЕЩЕНИЕ – ГРАФИКИ РАБОТЫ

13



The screenshot displays the ZKTeco software interface. The top navigation bar includes 'Personnel', 'Device', 'Attendance', 'Access Control', 'Payroll', 'Meeting', 'MTD', and 'System'. The 'Attendance' module is active, showing a table of shifts. A sidebar on the left lists various schedule management options. A green arrow points from the 'Shift' option in the sidebar to the main table. On the right, a calendar view for 'Nancy_Test' shows a weekly schedule from Monday to Saturday, all with a time range of 09:00-18:00. Overlaid on the right side of the screenshot are seven text labels, each preceded by a green checkmark, highlighting specific features of the system.

Shift Name	Timetable	Unit	Cycle	Auto Shift
Nancy_Test	Nancy_Test	Week	1	No
nicole test	1	Week	1	No
2	3,2	Week	1	Yes
Mice Test	Mice Test	Week	1	No
3	Nancy_Test	Week	1	No
4	4	Week	1	No
22	22	Week	1	No

Overlaid text labels (from top to bottom):

- ✓ Гибкие смены
- ✓ Объединение расписаний
- ✓ Автоматические смены
- ✓ Многодневные смены
- ✓ Графики отделов
- ✓ Временные графики
- ✓ Графики групп

Приоритет графиков:

Временный график > График по сотрудникам > График по группам > График по отделам

ПОСЕЩЕНИЕ – Предпросмотр графиков

14

Обзор графиков

Обзор по
сотрудникам

ZKTeco

PersonnelDeviceAttendanceAccess ControlPayrollMeetingMTDSystem

SetupRuleShiftSchedule AssignmentSchedule PreviewSchedule ViewView By PersonApprovalsHolidayTransaction ReportDaily ReportWeekly ReportMonthly ReportSummary Report

Pay CodeView By Person

Employee IDFirst Name456Nancy

201Total 1 Records

December 2020456Today<>

Sun	Mon	Tue	Wed	Thur	Fri	Sat
29 Weekend	30 Nancy_Test	1 Nancy_Test	2 Nancy_Test	3 Nancy_Test Annual Leave	4 Mice Test	5 Weekend
6 Weekend	7 Nancy_Test	8 Nancy_Test	9 Nancy_Test	10 Annual Leave Nancy_Test	11 Nancy_Test	12 Weekend
13 Weekend	14 Nancy_Test	15 Nancy_Test	16 1	17 Nancy_Test	18 beforeweekend	19 Weekend
20 Weekend	21 Nancy_Test	22 Nancy_Test	23 Nancy_Test	24 Nancy_Test	25 Nancy_Test	26 Weekend
27 Weekend	28 Nancy_Test	29 Nancy_Test	30 Nancy_Test	31 Nancy_Test	1 Annual Leave	2 Weekend
3 Weekend	4	5	6	7	8	9 Weekend

Add Temporary Schedule

Add leave

Clear Temporary Schedule

ПОСЕЩЕНИЕ – Государственные праздники

15

The screenshot displays the ZKTeco software interface. The top navigation bar includes tabs for Personnel, Device, Attendance, Access Control, Payroll, Visitor, Meeting, MTD, and System. The 'Attendance' tab is active. On the left, a sidebar menu lists various functions: Setup, Rule, Shift, Schedule Assignment, Schedule Preview, Approvals, Holiday, Transaction Report, Daily Report, Weekly Report, Monthly Report, and Summary Report. The 'Holiday' section is expanded. In the center, an 'Add' dialog box is open, showing the 'Basic Setting' tab. The 'Name' field is set to 'Public Holiday'. Below this, there are two dropdown menus: 'Group' and 'Department'. The 'Group' dropdown is highlighted with a red rectangular box. At the bottom right of the dialog, there are 'Confirm' and 'Cancel' buttons.

Государственные праздники могут быть привязаны к отделам или группам.

ПОСЕЩЕНИЕ – Общий табель

16

The screenshot displays the ZKTeco Attendance software interface. The top navigation bar includes tabs for Personnel, Device, Attendance (selected), Access Control, Payroll, Meeting, MTD, and System. The left sidebar contains various menu items, with 'Total Time Card' highlighted. The main area shows a report for 'Nancy Test' from 2020-12-01 to 2020-12-20. The table lists attendance records with columns for Employee NO., First Name, Department, Date, Weekday, Timetable, Check In, Check Out, Duty Duration, Break Duration, Work Day, and Clock In. A red box highlights the 'Add Manual Log' button, which also includes options for 'Add Leave', 'Add Overtime', and 'Add Training'.

Employee NO.	First Name	Department	Date	Weekday	Timetable	Check In	Check Out	Duty Duration	Break Duration	Work Day	Clock In
3	Nancy Test	Nancy Test	2020/12/01	Monday	22	09:00	18:00	09:00		1.0	
3	Nancy Test	Nancy Test	2020/12/08	Tuesday	22	09:00	18:00	09:00		1.0	
3	Nancy Test	Nancy Test	2020/12/09	Wednesday	22	09:00	18:00	09:00		1.0	
3	Nancy Test	Nancy Test	2020/12/10	Thursday	22	09:00	18:00	09:00		1.0	09:00
3	Nancy Test	Nancy Test	2020/12/11	Friday	22	09:00	18:00	09:00		1.0	
3	Nancy Test	Nancy Test	2020/12/12	Saturday	22	09:00	18:00	09:00		1.0	
3	Nancy Test	Nancy Test	2020/12/13	Sunday	22	09:00	18:00	09:00		1.0	
3	Nancy Test	Nancy Test	2020/12/14	Monday	22	09:00	18:00	09:00		1.0	09:00
3	Nancy Test	Nancy Test	2020/12/15	Tuesday	22	09:00	18:00	09:00		1.0	09:00
3	Nancy Test	Nancy Test	2020/12/16	Wednesday	22	09:00	18:00	09:00		1.0	
3	Nancy Test	Nancy Test	2020/12/17	Thursday	22	09:00	18:00	09:00		1.0	
3	Nancy Test	Nancy Test	2020/12/18	Friday	22	09:00	18:00	09:00		1.0	
3	Nancy Test	Nancy Test	2020/12/19	Saturday	22	09:00	18:00	09:00		1.0	
3	Nancy Test	Nancy Test	2020/12/20	Sunday	22	09:00	18:00	09:00		1.0	

Удобный просмотр отчетов о посещаемости, добавление ручных записей о опоздании, отпуске и сверхурочных.

ПОСЕЩЕНИЕ – Фильтрация по дате найма

17

The screenshot shows the ZKTeco Attendance Configuration page. The top navigation bar includes links for Personnel, Device, Attendance (selected), Access Control, Payroll, Visitor, Meeting, MTD, and System. A notification bell icon shows 1153 alerts, and a user profile icon is visible. The left sidebar contains a list of menu items: Rule, Shift, Schedule Assignment, Schedule Preview, Approvals, Holiday, Transaction Report, Daily Report, Weekly Report, Monthly Report, Summary Report, Configurations (expanded), Calculation, and Configuration (highlighted). The main content area has two tabs: Pay Code and Configuration (selected). Under the Configuration tab, there are two dropdown menus: 'Short Date Format*' set to 'yyyy-MM-DD' and 'Short Time Format*' set to 'HH:mm'. Below these are two toggle switches: 'Resign Employee Display' (set to Yes) and 'Filter By Hire Date' (set to Yes, highlighted with a red box). A green 'Save' button is located at the bottom right of the configuration area.

Если активировать функцию – система будет рассчитывать рабочее время для сотрудника только после даты его найма. До даты найма невозможно привязать график сотруднику и внести записи вручную.

Модуль «Посетитель»

18

The screenshot displays the ZKTeco Visitor Management System interface. The top navigation bar includes links for Personnel, Device, Attendance, Access Control, Payroll, Visitor (active), Meeting, MTD, and System. A user profile icon with the number 131 is in the top right. The left sidebar contains a menu with Registration, Entry Registration (active), Visitor, Reservation, Configuration, and Data. The main content area shows the 'Entry Registration' section with a table of visitor records. A modal window titled 'Add' is open, containing two sections: 'Visitor Information' and 'Entry Information'. The 'Visitor Information' section includes fields for First Name, Last Name, Certification Type, Certification No., Gender, Company, Card Number, Password, Email, FP Qty. (v10), Palm Qty. (v8), and Face Qty. (v12), each with an 'Enroll' button. There are also two photo upload areas, one labeled 'Bio-Photo'. The 'Entry Information' section includes fields for Start Time (2022-03-19 14:52:50), End Time, Visitor Quantity (1), Visit Department, Host/Visited, Access Group, Visit Reason, Carrying Goods, and Remarks. At the bottom right of the modal are 'Confirm' and 'Cancel' buttons.

Visitor Information

First Name Last Name

Certification Type* Certification No.*

Gender Company

Card Number Password

FP Qty. v10 Enroll Email

Palm Qty. v8 Enroll Face Qty. v12 Enroll

Entry Information

Start Time* 2022-03-19 14:52:50 End Time* Visitor Quantity* 1

Visit Department Host/Visited* Access Group*

Visit Reason Carrying Goods Remarks

Функционал модуля используется для регистрации, учета и предоставления доступа лицам не являющимися сотрудниками организации.

Модуль «Собрания»

18

The screenshot displays the ZKTeco Meeting module interface. The top navigation bar includes links for Personnel, Device, Attendance, Access Control, Payroll, Visitor, Meeting (active), MTD, and System. A left sidebar contains icons for Room, Meeting, Manual Log, Transaction, and Report. The main area shows a table of meetings with columns for Name, Topic, and Meeting. A modal window titled 'Add' is open, containing fields for Name, Topic, Start Time, End Time, Applicant, Purpose, Online Meeting (toggle), Time Zone, and Auto Approved (toggle). Below these fields are tabs for *Meeting Room, *Attendee, and Check In/Out Setting. The *Meeting Room tab is active, showing a table with columns for Name, Capacity, Location, and Being Used. The table contains one row with the value 'Переговорная' in the Name column and '5' in the Capacity column. At the bottom of the modal, there are navigation controls (back, forward, page, confirm) and a 'Confirm' button.

Name	Topic	Meeting
1	1	2022-03
3	уу	2022-03
Митинг	Брифинг	2022-03

Name*

Topic*

Online Meeting ☐ Disable

Start Time*

End Time*

Time Zone* ETC/GMT+3

Applicant*

Purpose*

Auto Approved ☒ Enable

*Meeting Room

*Attendee

Check In/Out Setting

View Date* 2022-03-19

	Name	Capacity	Location	Being Used
☐	Переговорная	5	Переговорная	

< 1 >

1 Page

Confirm

Total 1 Records

10

Confirm

Cancel

22

< 1 >

Total 3 Records

1 Page

Confirm

Задачей модуля является координирование собраний. Собрания могут быть в онлайн (интеграция с Zoom) и офлайн формате.

СИСТЕМА - Уведомления

19

The screenshot displays the ZKTeco System - Notifications interface. The top navigation bar includes links for Personnel, Device, Attendance, Access Control, Payroll, Visitor, Meeting, MTD, and System. The left sidebar contains a search bar and a list of menu items: User, Group, User, Notification, Database, Integration, Middleware Table, Log, and Configuration. The main content area shows a list of notifications with columns for Event, Notification, and a status column. A modal window is open, displaying details for a specific notification. The modal includes a device icon, device ID (A6KX192060002), status (Offline), device name (TEST5), serial number (A6KX192060002), area (TEST5), and last activity (2020-12-07 19:05:56). The modal also has a 'Confirm' button. The bottom of the modal shows a pagination bar with 'Total 629 Records' and a 'Confirm' button.

Event	Notification	Status
☐	Manual log applica... (*id": 233, "employee": (*id": 57, "emp_code": "1	Unre...
☐	Manual log applica... (*id": 229, "employee": (*id": 6, "emp_code": "1	Read
☐	Manual log applica... (*id": 228, "employee": (*id": 6, "emp_code": "1	Read
☐	Manual log applica... (*id": 231, "employee": (*id": 6, "emp_code": "1	Read
☐	Manual log applica... (*id": 230, "employee": (*id": 6, "emp_code": "1	Unre...
☐	Manual log applica... (*id": 229, "employee": (*id": 6, "emp_code": "1	Unre...
☐	Manual log applica... (*id": 228, "employee": (*id": 6, "emp_code": "1	Unre...
☐	Manual log applica... (*id": 227, "employee": (*id": 6, "emp_code": "1	Unre...
☐	Manual log applica... (*id": 226, "employee": (*id": 6, "emp_code": "1	Unre...
☐	Manual log applica... (*id": 224, "employee": (*id": 6, "emp_code": "1	Unre...
☐	Manual log applica... (*id": 224, "employee": (*id": 6, "emp_code": "1	Unre...
☐	Manual log applica... (*id": 225, "employee": (*id": 6, "emp_code": "1	Unre...
☐	Manual log applica... (*id": 224, "employee": (*id": 6, "emp_code": "1	Unre...
☐	Manual log applica... (*id": 223, "employee": (*id": 6, "emp_code": "1	Unre...

Система будет уведомлять пользователей при наличии новых заявок на утверждение, а также когда устройство находится в автономном режиме.

СИСТЕМА – Управление данными

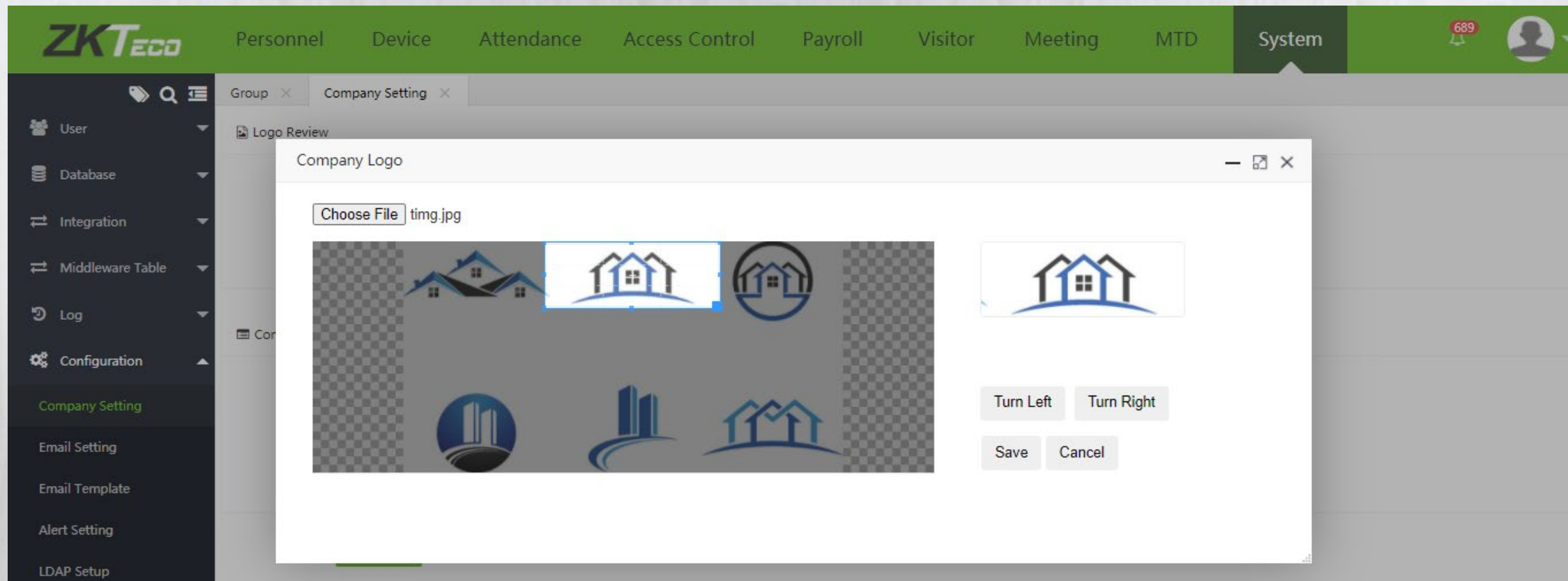
20

The screenshot displays the ZKTeco System Management interface. The top navigation bar includes tabs for Personnel, Device, Attendance, Access Control, Payroll, Visitor, Meeting, and System. The left sidebar lists various system components: User, Database, Integration, Auto Export, Auto Attendance Export (highlighted), Middleware Table, Log, and Configuration. The main content area shows the 'Auto Attendance Export' window with fields for Code, Name, File Name, and a date selector (yyyy-MM-DD). Below these fields are tabs for Format Setting, Export Time Setting, Export Path Setting, and Attach Report. At the bottom, there are dropdown menus for Report Type and Report Template, and buttons for Confirm and Cancel.

- ✓ Резервирование БД и базы фотографий (только с PostgreSQL)
- ✓ Загрузка файлов резервных копий
- ✓ Перенос данных
- ✓ Автоматический экспорт журналов и отчетов

СИСТЕМА – Установка логотипа компании

21



Возможность загрузить и обрезать логотип компании для веб-интерфейса.
Разрешение логотипа 200 x 75.

СИСТЕМА – Настройки шаблонов Email

22

The screenshot shows the ZKTeco System settings interface. The top navigation bar includes links for Personnel, Device, Attendance, Access Control, Payroll, Visitor, Meeting, MTD, and System. The left sidebar contains a tree view of settings: User, Database, Integration, Middleware Table, Log, Configuration, Company Setting, Email Setting, Email Template (highlighted), Alert Setting, LDAP Setup, Ftp Setting, PDF Export, Bookmarks, and Security Setting. The main content area is titled 'Email Template' and features a 'Receiver' tab. Below this, there is a 'Notifier' section with a tree view showing 'Attendance Approvals' (Schedule, Approved, Pending, Rejected) and 'Overtime', 'Training', 'Manual Log', 'Leave', 'Meeting Approvals', 'Visitor Approvals', 'Approver', 'Administrator', 'Employee', and 'Other'. The 'Subject' field is empty, and the 'Status' is set to 'Disable'. The 'Macro' section displays three tables: 'Involver' with columns Employee ID, First Name, Last Name, Department Name, and Position Name; 'Event' with columns Date, Previous Schedule, New Schedule, Apply Reason, Apply Time, Approver, Approval Status, Approval Time, and Approval Remark; and 'Receiver' with columns Employee ID, First Name, Last Name, Department Name, and Position Name. The 'Template' section includes a rich text editor with various formatting tools (bold, italic, underline, link, unlink, bulleted list, numbered list, indent, outdent, table, code, etc.) and a large text area for the template content. A 'Submit' button is located at the bottom right.

Group × Company Setting × Email Template ×

Receiver

Email Template

Subject Status ☐ Disable

Macro

Involver	Employee ID	First Name	Last Name	Department Name	Position Name
----------	-------------	------------	-----------	-----------------	---------------

Event	Date	Previous Schedule	New Schedule	Apply Reason	Apply Time	Approver	Approval Status	Approval Time	Approval Remark
-------	------	-------------------	--------------	--------------	------------	----------	-----------------	---------------	-----------------

Receiver	Employee ID	First Name	Last Name	Department Name	Position Name
----------	-------------	------------	-----------	-----------------	---------------

Template

A **B** *I* U

Возможность изменения шаблонов для отправки уведомлений по email.

СИСТЕМА – Настройки уведомлений

23

The screenshot displays the 'Alert Setting' configuration page in the ZKTeco system. The page features a sidebar with navigation options and a main table for configuring alerts. The table has five columns: 'Event', 'Module', 'Sub Module', 'Email Alert', and 'App Alert'. The 'Email Alert' and 'App Alert' columns contain toggle switches that can be set to 'Enable' or 'Disable'.

Event	Module	Sub Module	Email Alert	App Alert
☐ Event				
☐ Manual Log	Attendance	Approvals	Enable	Enable
☐ Leave	Attendance	Approvals	Enable	Enable
☐ Overtime	Attendance	Approvals	Enable	Enable
☐ Training	Attendance	Approvals	Enable	Enable
☐ Schedule Adjustment	Attendance	Approvals	Enable	Enable
☐ Late In	Attendance	Rule	Enable	Enable
☐ Early Out	Attendance	Rule	Enable	Enable
☐ Absence	Attendance	Rule	Enable	Enable
☐ Registration	Visitor	Reservation	Enable	Disable
☐ Meeting	Meeting	Meeting	Enable	Disable
☐ Manual Log	Meeting	Manual Log	Enable	Disable
☐ Public	Device	Announcement	Disable	Enable
☐ Private	Device	Announcement	Disable	Enable

At the bottom of the table, there is a pagination bar showing '21' records, '1' page, and a 'Confirm' button.

Возможность включить уведомления по email и в мобильное приложение для разных типов событий

СИСТЕМА – Настройки интеграции с LDAP

24

The screenshot shows the 'System' settings page in the ZKTeco web interface. The top navigation bar includes 'Personnel', 'Device', 'Attendance', 'Access Control', 'Payroll', 'Visitor', 'Meeting', 'MTD', and 'System'. The left sidebar lists various settings: 'User', 'Database', 'Integration', 'Middleware Table', 'Log', 'Configuration', 'Company Setting', 'Email Setting', 'Email Template', 'Alert Setting', 'LDAP Setup' (highlighted), 'Ftp Setting', 'PDF Export', 'Bookmarks', and 'Security Setting'. The main content area is titled 'LDAP Setup' and contains two tabs: 'Employee Setup' and 'User Setup'. The 'Employee Setup' tab is active, showing a 'Connection Setup' section with fields for 'Host Address' (ldap://192.168.218.21), 'Port Number' (389), 'Username' (cn=Manager,dc=maxcrc,dc=co), and 'Password' (masked). A 'Test Connection' button is below these fields. The 'Employee Setup' section also includes a 'Location' field (ou=People,dc=maxcrc,dc=com) and a 'Fields' table mapping 'Employee Field' to 'AD Field'. The 'Fields' table has columns for 'Employee Field' and 'AD Field', with rows for 'Employee ID' (uid), 'First Name', 'Last Name', 'Department', 'Position', and 'Email'. To the right of the table are toggle switches for 'Authenticate' and 'Auto Sync', both set to 'Enable'. Below these are dropdowns for 'Frequency' (Monthly) and 'Day' (1), and a 'Time' field (10:38:49). A 'Manual Sync' button is also present. A 'Save' button is at the bottom right.

Group × Company Setting × Email Template × LDAP Setup ×

Connection Setup

Host Address* ldap://192.168.218.21

Port Number* 389

Username* cn=Manager,dc=maxcrc,dc=co

Password*

Test Connection

Employee Setup User Setup

Location ou=People,dc=maxcrc,dc=com

Fields

Employee Field	AD Field
Employee ID	uid
First Name	
Last Name	
Department	
Position	
Email	

Authenticate ☒ Enable

Auto Sync ☒ Enable

Frequency Monthly

Day 1

Time 10:38:49

Manual Sync

Save

Информация о сотрудниках может автоматически синхронизироваться с LDAP сервером. Также возможна LDAP авторизация в веб-интерфейс BioTA.

СИСТЕМА – Настройки безопасности

25

The screenshot displays the 'Security Setting' page in the ZKTeco system. The top navigation bar includes 'Personnel', 'Device', 'Attendance', 'Access Control', 'Payroll', 'Visitor', 'Meeting', 'MTD', and 'System'. The left sidebar lists various settings categories, with 'Security Setting' highlighted. The main content area is divided into sections: 'Login Setup' with options for 'Single Login', 'Verification Code', 'Lock Setting', and 'App Single User Login', all currently set to 'Disable'; 'Password Policy' with options for 'User must change password at first login' (unchecked) and 'Enforce Password Expiration' (checked), along with a 'Validity Duration' of 90 days and 'Password Strength' set to 'Medium'; and 'Session Timeout' with a 'Session Timeout' of 60 minutes. A red box highlights the 'Session Timeout' field.

Group × Security Setting ×

Database

Integration

Middleware Table

Log

Configuration

Company Setting

Email Setting

Email Template

Alert Setting

LDAP Setup

Ftp Setting

PDF Export

Bookmarks

Security Setting

Group × Security Setting ×

Login Setup

Single Login ☐ Disable

Verification Code ☐ Disable

Lock Setting ☐ Disable

App Single User Login ☐ Disable

Password Policy

☐ User must change password at first login

☒ Enforce Password Expiration

Validity Duration* 90 Days

Password Strength ☐ Lower ☒ Medium ☐ Higher

*Notice

Lower: Password must be 8 to 16 characters

Medium: Password must be 8 to 16 characters, and contain at least 2 of the following types: numbers, letters and special characters.

Higher: Password must be 8 to 16 digit combination of numbers, letters and special characters

Session Timeout

Session Timeout 60 Minute(s)

Запрет двойного
входа

Ограничение
сессии по
времени

СИСТЕМА – Режим веб-регистрации

26

BioTime 8.0

Employee Attendance > Web Fingerprint

Fingerprint



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Режим позволяет сотруднику пройти регистрацию через веб-интерфейс с помощью отпечатка пальца.



Режим самообслуживания

ZKTeco

AttendancePayrollVisitorMeeting

Request

Leave

Overtime

Manual Log

Training

Approval

Report

LeaveManual Log

Start DateEnd DatePunch StateApproval State

AddImport

	Employee ID	First Name	Department	Apply Time	Punch Time	Punch State	Work Code	Attachment	Approval State	
☐	1101	Anna	HR Department	2020-08-14 18:10:53	2020-08-14 08:35:00	Check In			Approved	
☐	1101	Anna	HR Department	2020-08-14 18:10:53	2020-08-13 18:40:00	Check Out			Approved	
☐	1101	Anna	HR Department	2020-08-14 18:10:53	2020-08-13 08:20:00	Check In			Approved	
☐	1101	Anna	HR Department	2020-08-14 18:10:53	2020-08-12 18:40:00	Check Out			Approved	
☐	1101	Anna	HR Department	2020-08-14 18:10:53	2020-08-12 08:20:00	Check In			Approved	
☐	1101	Anna	HR Department	2020-08-14 18:10:53	2020-08-11 18:00:00	Check Out			Approved	
☐	1101	Anna	HR Department	2020-08-14 18:10:53	2020-08-11 09:00:00	Check In			Approved	
☐	1101	Anna	HR Department	2020-08-14 18:10:53	2020-08-10 18:30:00	Check Out			Approved	
☐	1101	Anna	HR Department	2020-08-14 18:10:53	2020-08-10 09:00:00	Check In			Approved	

<1>

10

Total 9 Records

1Page

Confirm

✓
✓
✓
✓

Подача заявок на отпуск / СУ / ручную запись / стажировку / посетителей / встречи

Утверждение заявок

Отчеты по посещению и оплате

МОБИЛЬНОЕ ПРИЛОЖЕНИЕ - Возможности

29



- УРВ в реальном времени с использованием GPS
- Удобные интерфейсы для администраторов и сотрудников
- Подача / утверждение заявок
- Уведомления в реальном времени
- Публичные и личные объявления
- Запрос статуса сотрудников
- Просмотр посещаемости отдела или сотрудника

Применение

30



Государственные учреждения



Строительство



Сетевые магазины



Офисы



Здравоохранение



Продажи и склад



Учебные заведения

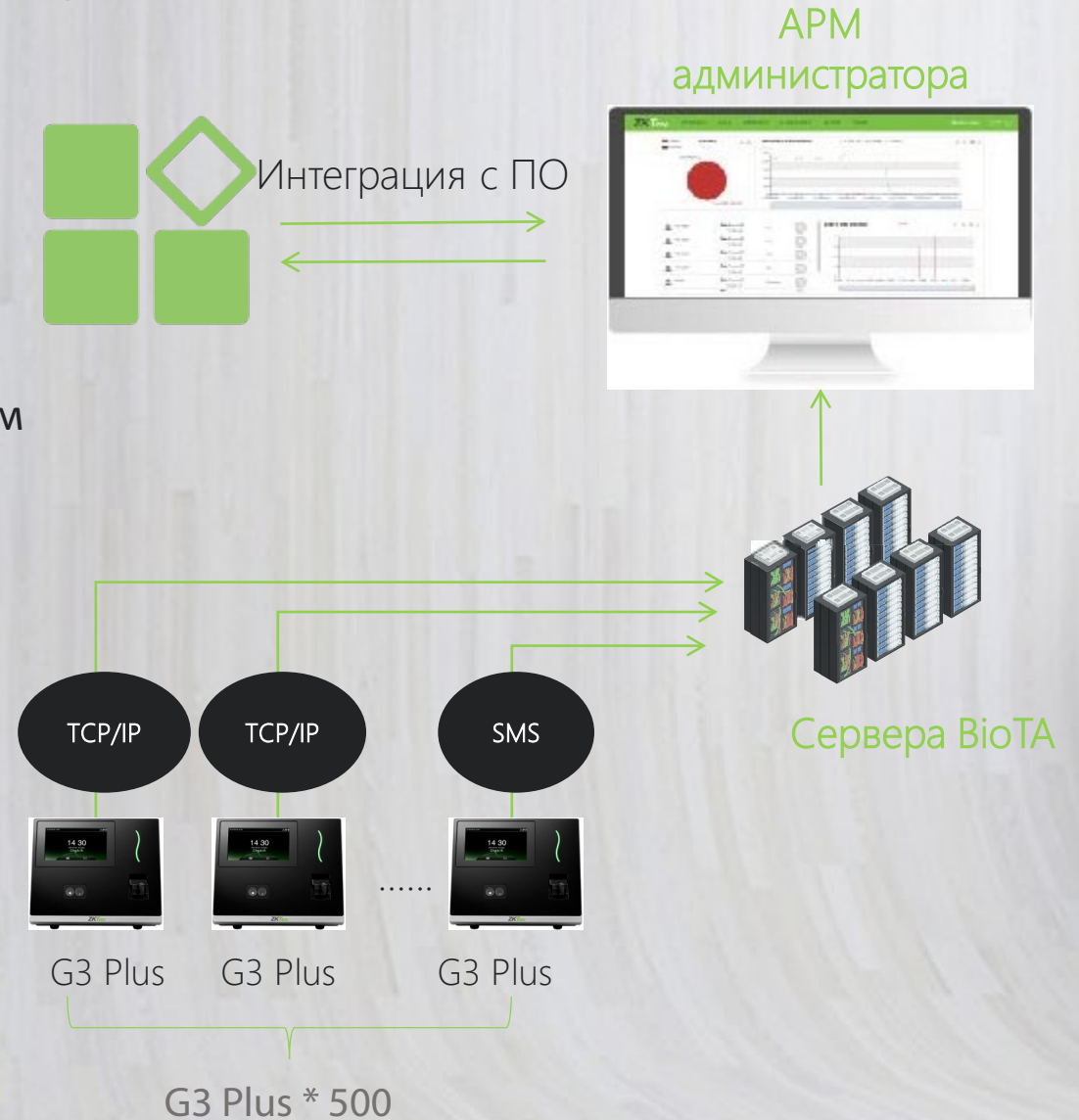


Банки

Кейс- Офис

31

- Много серверная конфигурация
- 500 устройств G3 Plus
- Более 10 тысяч сотрудников
- Возможность отправки отчетов по СМС при плохом сигнале 3G/GPRS
- Интеграция со сторонним ПО (1С)
- Интеграция с Active Directory



Характеристики ПО

33

	ВioTA 8.0.5
Архитектура ПО	Браузер-серверная
Идентификаторы	Отпечатки пальцев / Лица / Ладони / Карты доступа / Пароль
Сетевые протоколы	Ethernet / WiFi / GPRS / 3G
Работа с БД	PostgreSQL (по умолчанию), My SQL 5.0/5.6/5.7, Oracle 10g/11g/12c/19c, MS SQL Server 2005/2008/2012/2014/2016/2017
Поддержка ОС	(64-bit only) Windows 7/ 8/ 8.1/ 10, Windows Server 2008/2008 R2/2012/ 2012 R2/ 2016/2019
Рекомендуемые браузеры	IE 11+ / Firefox 27+ / Chrome 33+
Ёмкость ПО	До 500 PUSH устройств <i>*Специальные решения при превышении количества устройств.</i>

Системные требования

34

	РС
ЦП	Двухъядерный процессор с частотой 2.4ГГц или выше
Оперативная память	Не менее 4ГБ RAM
Файловое пространство	Не менее 100ГБ <i>*Мы рекомендуем файловую систему NTFS для установки ПО.</i>
Разрешение экрана	1024*768 и выше

Демо доступ к BioTA 8.0

22

Попробуйте ПО BioTA бесплатно:

<http://time.xmzkteco.com:8097>

<http://110.80.38.74:8097>

Пользователь: admin

Пароль: admin

Скачивайте приложение **BioTime** в APP Store и Google Play Store:





Спасибо за внимание!

Email: sales@zkteco.ru

ZKT_{ECO}

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www.zkteco.ru